



Dundee United Football Club

Under 11-12 Lead Academy Coach (Part Time) Job Description

Job Title	Under 11-12 Lead Academy Coach (Part Time)
Place of Work	Gussie Park, Regional Performance Centre (both Dundee) and various Club Academy Scotland member venues for fixtures
Status	Part Time
Hours of Work	Evenings and Weekends
Report To	Head of Academy Coaching Head of Player Development
Key Relationships	Academy Director Individual Development Coach Analyst Under 11-12 Academy Coaches Pre-Academy & Events Manager Under 13-14 Lead Academy Coach All Academy staff, players, parents/guardians, Scottish FA, recreational clubs and education partners
Salary	£8,000-12,000 dependant on experience
Start Date	November 2021

Overall Purpose of Job

To lead and maximize the learning experience of our Under 11 and Under 12 players by educating, guiding and inspiring them to help achieve their long-term objectives in line with the Academy Performance Plan.

Main Responsibilities/Description of Duties

- Deliver high quality coaching relevant to respective age and stage of players, educating them in line with the coaching methodology as outlined in the Academy Performance Plan.
- Lead by example in ensuring all players live by Our Values as we develop better young people as well as players within Our Academy.
- Lead and support the Under 11 and Under 12 Academy Coaches both in training and matchdays (Saturday and Sunday).
- Designing, delivering and monitoring Individual Development Programmes in conjunction with the player, parents/guardians and, where appropriate, Scottish FA JD Performance Schools.
- Complete individual player feedback reports after each match and Individual Development Programme cycle.
- Complete and submit all session plans including session objectives and post-session evaluation timeously and to a high standard.
- To develop and maintain a professional relationship with the relevant parents/guardians of players within your group including regular communication of training and match day information.
- To maintain and update all player information including medical and emergency contact details.
- Work closely with the Head of Academy Coaching in completion of your Coach Development Plan.
- To identify players available each weekend for matches and communicate any additional player requirements to Head of Player Development at the earliest opportunity.
- To attend and contribute to all Academy In-Service days and deliver input where required.
- To attend and contribute to relevant Academy Performance Board meetings where required.
- To support the development of young players in a healthy lifestyle, diet, drug awareness, education.

- To take responsibility for the care and maintenance of all age group training equipment and playing kit.
- To assess trialists at both training and games and feedback to the Head of Player Development and Head of Talent ID and Recruitment.
- To assist with Physical Performance input where required at training sessions.
- To attend tournaments and trips when requested by the club.
- To abide by all club policies including, but not exclusive to, Safeguarding, Equality and Health & Safety
- To maintain your coaching qualifications by attending a minimum of fifteen hours of recognized Continuous Professional Development every three years.
- To maintain a valid National Sports First Aid Certificate.
- To maintain a valid and up to date PVG every three years.

Experience and Qualifications

Essential:

- **Must be eligible to work in the UK.**
- Valid Scottish FA Advanced Children's Licence (or enrolled as a candidate).
- Flexibility to work minimum of three evenings and both Saturday and Sunday.
- Record of Continuous Professional Development with Scottish FA or equivalent (minimum of 15 hours over last 3 years).
- Experience of coaching within the relevant age groups.
- Strong IT skills particularly Word, Excel and PowerPoint.
- Excellent communication skills specific to age and stage of players and other relevant partners (eg. parents, academy staff).
- Ability to relate to and understand young people, demonstrating personality and enthusiasm.
- Committed to working evenings and weekends including training sessions, fixtures and in-service training.
- Sensitive to the needs of young players and parents/guardians.
- Full driving licence and access to a car.
- PVG check to be completed before appointment.

Desirable:

- Valid UEFA A or UEFA Elite Youth A Licence (or enrolled as a candidate).
- Further education in relevant field (eg. degree, honours, additional courses).
- Experience of Performance Analysis and Football Science.
- Experience of designing and developing Individual Development Programmes in line with the short and long-term requirements and goals of young players.
- Experience in delivering Coach Education.
- Knowledge of mental skills development in young people.
- Child and Adolescent Mental Health course or equivalent.
- National Sports First Aid Certificate.
- Additional skill set to coaching that can enhance other areas of the academy/club.

Application Details

To apply, please send your CV and covering letter to Paul.Cowie@dundeefc.co.uk by Friday 22nd October 2021.